

**Document Required Prior to Attending the Meeting.**

**Proxy, Registration and Voting**

**1. Documents Required Prior to Attending the Meeting**

**For Natural Person**

**1. Self-Attending**

Valid evidence issued by governmental authorities, e.g. the identification card, governmental identification card, driver license or passport, including the evidence of name or last name's change (if any).

**2. Proxy**

One of the Proxy Forms as attached to the Notice to Shareholders, completely filled up and signed by the Shareholder and the Proxy.

Certified true copy of valid evidence of the Shareholder as specified in Item 1.

Valid evidence of the Proxy as specified in Item 1.

**For Juristic Person**

**1. Representative of Shareholder ( Authorized Director) Attending the Meeting**

Valid evidence of the authorized director(s) issued by governmental authorities similar to those of natural person specified in Item 1.

Copy of Shareholder's Letter of Certification certified by the authorized director(s) showing that the authorized director(s) has the authority to act on behalf of the Shareholder.

**2. Proxy**

One of the Proxy Forms as attached to the Notice to Shareholders, completely filled up and signed by the authorized director(s) of the Shareholder and the Proxy.

Copy of Shareholder's Letter of Certification certified by the authorized director(s) showing that such authorized director(s) signing the Proxy Form has the authority to act on behalf of the Shareholder.

Certified true copy of valid evidence of the authorized director(s) signing the Proxy Form as specified in Item 1.

Valid evidence of the Proxy issued by governmental authorities similar to those of natural person specified in Item 1.

### 3. For Foreign Investor Appointing Custodian in Thailand

All evidences similar to those of the Juristic Person as specified in Item 1 and 2.

In case the Foreign Investor authorizes the Custodian to sign the Proxy Form on its behalf, the following documents are required:

- 1) Power of Attorney by Foreign Investor authorizing Custodian to sign the Proxy Form on its behalf.
- 2) Letter certifying that the Custodian is permitted engage in the custodian business. In case, the original documents are not in English, the English translation shall be required and certified true and correct translation by the Shareholder.

## 2. Proxy

The Proxy Forms, i.e. Form A and Form B, are attached herewith. According to Regulation of the Department of Business Development, Ministry of Commerce Re: Form of Proxy (No. 5) B.E. 2550, there are three Proxy Forms as follows:

- Form A : General proxy Form (Simple Form)
- Form B : Specific Proxy Form
- Form C : Proxy Form for the Foreign Investor appointing the Custodian in Thailand.

The Foreign Investor appointing the Custodian in Thailand and wishing to use Form C can download Form C from [www.amata.com](http://www.amata.com) and please bring the Registration Form on the date of Meeting.

Shareholder not be able to attend the Meeting may appoint a person as your Proxy as follows:

(1) Complete only one of above Proxy Forms as follows:

- 1.1 General Shareholder shall select only one of either Form A or Form B.
- 1.2 Shareholders listed in the share register book as Foreign Investor appointing the Custodian in Thailand can select only one to three Proxy Forms (Form A, Form B or Form C).

- (2) Authorize a person or a Director to attend and vote at the Meeting on your behalf by specifying the name with details of a person to be your Proxy
- (3) Affix the 20 Bath stamp duty with specifying the date of Proxy Form across such stamp duty. For your convenience, the Company will facilitate in affixing the stamp duty when registration to attend the Meeting

- (4) Submit the completed Proxy Form and return it by Thursday, April 16, 2015 or at least half an hour before beginning of the Meeting for verification of document.

Allocation of shares to several Proxies to vote in the Meeting is not allowed. The Shareholder shall authorize the Proxy to cast the votes by all the shares held by it. Authorization of less than the total number of shares is not allowed except for the Custodian appointed by the Foreign Investor in accordance with Proxy Form C.

### **3. Meeting Registration**

The commencement for registration to attend the Meeting will be 1.30 hours before the Meeting or from 12:30 hours on Wednesday, April 22, 2015 at the Bu-Nga room, Golden Tulip Sovereign Hotel – Bangkok, 92 Soi Saengcham, Rama 9 Road, Huay Kwang, Bangkok 10320 Thailand. Please refer to the map attached.

### **4. Voting**

#### **1. Voting Regulation**

General Agenda :

- (1) A voting by show of hand, with one share will count as one vote, will be made in each Agenda where the shareholder or proxy shall make only one vote for approval, disapproval or abstention. The allocation of voting is not allowed except for the vote by the Custodian.

#### **(2) In Case of Proxy**

2.1 The Proxy shall solely vote in accordance with the authorization by the Shareholder as specified in the Proxy Form. Any vote not in accordance with the Proxy Form is invalid and shall not be counted as the vote of the Shareholder.

2.2 In case (i) the Shareholder does not specify the authorization or the authorization is unclear, (ii) the Meeting considers any agenda other than which specified in the Proxy Form, or (iii) there is any change of fact, the Proxy shall be authorized to consider and vote such matter as it may deem appropriate.

### Election of Director's Agenda:

In accordance with Clause 15 of the Company's Articles of Association as follows:

1. Each shareholder has only one vote per one share
2. Each shareholder must use all his or her votes (shares) as stipulated in Clause I to elect one candidate per vacancy to become a director. In addition, he or she shall not split his or her voting right between or among candidates for a single directorship.
3. The persons elected to be the director must have the highest tally. In case of equality of vote, the Chairman shall cast the deciding vote.

### 2. Voting Procedures

The Chairman shall inform the Meeting details of the voting procedures as follows:

- (1) The Chairman will propose the Meeting to have the vote in each Agenda by asking time by time whether there is any shareholder approve, disapprove or abstain.
- (2) When the Chairman asks as above, a voting by show of hand will be made and the shareholder or proxy shall confirm such intention by filling the vote either for approval, disapproval or abstention (except for the vote of Custodian which the allocation of the vote is allowed as specified in the Proxy Form) for counting by the officers in a voting card provided to the Shareholder or the Proxy when registration. The Shareholder shall indicate its intention by checking ✓ in ☐ in the voting card.

### 3. Resolution of the Meeting

- General case : majority vote of the Meeting
- Other case which provided otherwise: the vote shall be in accordance with the laws or the Company's Articles of Association. The Chairman shall inform the Meeting before voting each Agenda.

- (1) In case a tie of votes, the Chairman of the Meeting shall have a deciding vote.
- (2) Any Shareholder or the Proxy having any special interest in a matter shall not be permitted to vote on such matter. And the Chairman of the Meeting may ask such Shareholder or Proxy to temporarily leave from the Meeting, except for vote on election of the Directors.
- (3) A voting on poll may be made upon request of at least 5 Shareholders and the Meeting resolves accordingly. The method for the vote on poll shall be specified and informed to the Meeting before voting by the Chairman.

4. Counting and Announcement of the Vote

Prior to the Meeting, the Chairman shall inform that the counting of vote for each agenda shall be made from the voting card which marked by the Shareholder or Proxy, as the case may be. The vote result of all Agenda shall be informed to the Meeting before the Meeting is adjourned.